

**Finance Scrutiny Committee – Human Resources Subgroup
Work Programme**

Thursday 7 March 2013, 2.30pm, Committee Room 4				
Deadline for reports: Wednesday 27 February 2013				
Item	Purpose	Lead Executive Member	Lead Officer	Comments
Update on Attendance Monitoring and developments in Human Resources	To receive a report on attendance monitoring, to include: <ul style="list-style-type: none"> • a feasibility study on the introduction of a staff flu-vaccination programme; • details of the action plan relating to stress related medium and long term absence in the Department for Adults, Health and Wellbeing; • further information on the incidence of stress related absence in Children’s Services and the effectiveness of actions being undertaken to address this; • detail on how the Human Resources / Organisation Development team will have responsibility for equalities from next year. 	Councillor Sue Murphy	Sharon Kemp Pat Featherstone	Please see following minutes: <ul style="list-style-type: none"> • July 2012, Human Resources Subgroup; • September 2012, Finance Scrutiny Committee; and • 21 February 2013, Finance Scrutiny Committee
Voluntary Early Retirement and Voluntary Severance Scheme	To receive an oral update on the VER/VS scheme.	Councillor Sue Murphy	Sharon Kemp	See minutes from 21 February 2013.